Standing Order Form

Thank you for becoming a Supporter of William Temple Foundation and agreeing to make a regular donation by standing order. Please complete the form below and return it to the address at the bottom of the page. Once we have received the completed form we will keep a photocopy and send the original standing order form to your bank so that they can process payments.

|  |  |
| --- | --- |
| Name: |  |
| Address: |  |
| Post code |  |
| Telephone |  |
| E-mail |  |
| Bank/ Building Society |  |
| Bank Address |  |
| Sort Code |  |
| Account Number |  |

I would like to become a Supporter of William Temple Foundation (minimum annual donation £120, or monthly £10)

Please pay to: NatWest Bank PLC, Manchester University Union, 323 Oxford Road, Manchester M13 9PS for the account of The William Temple Foundation Limited (Account No: 01007173) (Sort Code 01-06-57)

Quoting reference: **WTF/……………………**

Amount (in words and figures): The sum of £ ............................….........(figures)

……………………………....................................................................…(words)

on the ..................................day of ..............................(month)………….(year)

and a like sum each year/quarter/month/week\* until further notice.

Signed:...........................................................................Date:..........................

Return completed form to William Temple Foundation, c/o Atherden & Co., PO Box 660, Altrincham, Cheshire, WA14 3UZ.

**Thank you.**

**Please complete the Gift Aid form below to add to your donation at no extra cost to you.**

Gift Aid Declaration Form

(For past, present and future use)

**William Temple Foundation**

Please treat as Gift Aid donations all qualifying gifts of money made:

* Today
* in the past 4 years
* in the future

**Tick all boxes you wish to apply.**

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

Title \_\_\_\_\_\_\_\_\_ First Name(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Surname \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postcode \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please notify the charity or CASC if you:

* Want to cancel this declaration
* Change your name or address
* No longer pay sufficient tax on your income and/or Capital Gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Return completed form to William Temple Foundation, c/o Atherden & Co., PO Box 660, Altrincham, Cheshire, WA14 3UZ.

**Thank you.**